

Laupahoehoe Public Community Charter School

Governing Board Meeting Minutes

Meeting Type: **Regular Board Meeting**

Date: **June 26, 2018** Time: **5:30pm** Room: **Band Room**

GB APPROVED:

07/24/18

1. Call to Order

Meeting was called to order at 5:34 pm by Chair Pam Elders.

a. Attendance/Quorum

BOARD DIRECTORS (9)

Present: (7)

Absent: (3)

PUBLIC / GUESTS (5)

Pam Elders - Chair

Romeo Garcia - School Director

Jerby Navalta

Don Bryan - Treasurer (via Google Hangouts)

Jill Doying - Secretary

Jessica Kaneakua

Kaulana Smith

Bethany Morrison - Vice Chair

Jahreese Amaral

Alfred Kent

Niki Hubbard

Trevor Gloor (via Google Hangouts)

Todd Ottake

Gabriel Navalta - Student Representative

Peter Sternlicht (GB Appointed 6/26/18)

b. Agenda Review (includes Aloha Etiquette)

c. Timekeeper

n/a

2. Public Comments On Agenda Items

[Public comments are limited to 3 minutes; at the discretion of the Chair, comment length may be extended]

- a. Pam Elders informed the Board regarding the interview and appointment of Kaulana Smith to the DCIA position and Ama Martin to the P-K SPED position.
- a. Kaulana shared SY 18-19 is the last year of funding for the Preschool program. The Charter Commission is preparing legislative proposals and a media campaign to promote preschool. Charter Schools are encouraged to support their efforts.
- b. Jessica Kaneakua attended the Hawaii Community Foundation (HCF) Luncheon on Oahu. She reminded the Board SY 18-19 is the last year of HCF funding for the SEL program.
- c. Niki Hubbard suggested that the Board inform/communicate to the families regarding the IMT (Interim Management Team), the garden, and other updates.
- d. Trevor Gloor summarized his impressions from the National Charter School Conference in Austin, Texas.

3. Consent Agenda (CA)

[NOTE: Any GB Director may request removal of an item from the CA for any reason. Removed items may be considered immediately or placed on the regular meeting agenda at the discretion of the Chair. Board members may ask questions to clarify or comment on CA items.]

a. Minute Review from

a1. May 22, 2018

[05.22.18 GB Meeting Minutes - DRAFT](#)

a2. June 4, 2018 (Special)

[06.04.18 GB Special Meeting Minutes - DRAFT](#)

b. Financial Review

Copy of FY17-18 April-18 updated Financials

c. Committee Reports

c1. Finance

[FC Minutes 061218](#)

c2. Governance

[Governance Comm MINUTES 061418](#)

c3. Personnel

n/a

c4. Development/Hui Makua

n/a

d. Hui

n/a

e. Staff Report

[GB June Staff Report 2018](#)

f. Faculty Report

[GB Faculty Report_Final](#)

g. Use of P-Cards for Supply Purchases - \$500 limit

[BOARD PROPOSAL FORM P Cards for Classroom Supplies](#)

8. New Business

a) Presentation: Music Program at LCPCS

DISCUSSION

Mr. Todd Otake, LCPCS High School Electives Teacher described the school music program to Board members. This is the first year music has been offered as an elective during class hours. Todd spoke about the benefits of the music program: giving students confidence, dedication to learning, and commitment to their fellow musicians to show up and deliver (all good skills for academic and life success). He believes musical performances can elevate the status of our school and are an excellent way to present LCPCS to the general public and the community. Currently, not all students are able to enroll in a music elective if their class schedule doesn't sync with its scheduled time slot. He shared ways which the music program could be expanded and strengthened. Pushing music to the lower grades, starts music education earlier which is important for skill development. Building more flexibility into the daily schedule might be an option to offer more musical opportunities for students. Fewer pull-outs from the music program for SPED and SEL would afford a more intensive experience for these students. Adding another instructor for just 4 hours/week to teach wind and brass instruments would add variety/depth to the program. Offering Music 1 and 2 would accelerate students skill development. Right now, students practice in a regular classroom which lacks the privacy students need to explore and amplify their skills. When the Band Room renovations are complete, it will offer an excellent practice space. While the majority of school instruments are high quality, the program would benefit from purchase of a good electric bass and cajón (box drum). The Hui is interested in expanding the music program and hopefully to build-on/expand what we already are doing. Don mentioned some community members want to volunteer.

b) Board Ad Hoc Committee to Review Climate Surveys and make action recommendations in concert with IMT

MOTION

To approve creation of an Ad Hoc Committee composed of Board member(s) and Interim Management Team member(s) to review and analyze Climate Survey data and to recommend follow-up action

made by Alfred K.

seconded by Kaulana S.

DISCUSSION

[BOARD PROPOSAL FORM Ad Hoc Committee Climate Srvys 062618](#)

Pam E., Alfred K., Kaulana S., Gabriel N.

via Google Hangouts: Don B., Trevor G.

Ayes

6

Opposed

-

Abstain

-

DECISION

APPROVED

c) Recruitment and Hiring Policy

MOTION

To approve the Recruitment and Hiring Policy

made by Alfred K.

seconded by Kaulana S.

DISCUSSION

The non-discrimination section says LCPCS shall not discriminate on the basis of one's arrest and court record. Don thought this contradicted the provision that employment can be denied to an individual with a criminal history. Several Board members pointed out that the 1) the policy forbids "illegal discrimination," not denial of employment based on legitimate grounds, 2) "arrest or court record" is different than having been convicted of a crime, and 3) the nature of discrimination is that it is not based on reason, but rather, is arbitrary in nature, and; 4) this provision is listed by the HIBOE in its civil rights compliance policy.

[Recruitment and Hiring Policies and Procedures DRAFT June 2018](#)

[BOARD PROPOSAL FORM Rec and Hiring Policy 062618](#)

Ayes

5

Opposed

-

Abstain

1

Pam E., Alfred K., Kaulana S., Gabriel N., via Google Hangouts: Trevor G.

via Google Hangouts: Don B.

DECISION

APPROVED

d) Approve Board Member			To approve appointment of Peter Sternlicht to the Governing Board	
<u>MOTION</u>		<i>made by Trevor G.</i> <i>seconded by Don B.</i>		
<u>DISCUSSION</u>		LCPCS Board Cover Letter_v2 BOARD PROPOSAL FORM Appoint P Sternlicht to GB 062618 LCPCS Board Application - Peter Sternlicht PWS Resume-LCPCS Board		
<u>REVISED MOTION</u>		To approve appointment of Peter Sternlicht to the Governing Board for 3 years term		
<u>DISCUSSION</u>		<i>made by Trevor G.</i> <i>seconded by Don B.</i> Revised BOARD PROPOSAL FORM Appoint P Sternlicht to GB 062618		
Ayes	6	Pam E., Alfred K., Kaulana S., Gabriel N. via Google Hangouts: Don B., Trevor G.		
Opposed	-	-		
Abstain	-	-		
<u>DECISION</u>		APPROVED		
e) Staff Recruitment Updates / Interview Hiring Timeline				
<u>UPDATE</u>		Kaulana Smith was appointed as DCIA and Ama Martin was hired for Pre-K Teacher position. Additional updates and information will be discussed on next month's board meeting (also, refer to attachment 8e). Due to time constraints, Pam deferred consideration of the revised Organizational Chart.		
<u>DISCUSSION</u>		LCPCS Organizational Chart 2018-19 -Draft June 2018 REPORT TO BOARD		
<u>DECISION</u>		DEFERRED		
9. Executive Session (ES)		7:49 PM		
<i>The ES serves 3 core functions: (1) assures confidentiality, (2) creates a mechanism for Board independence and oversight, and (3)enhances relationships among Board members and with the School Director. While in ES, only Board members and individuals invited by the Chair may be present. At the option of the Chair, the School Director or other Board members may be excused.</i>				
a. Board Sel - Assessment plus/delta				
b. Personnel Issues				
10. Announcements				
a) Upcoming Meetings				
i. Agenda Setting - July 10, 2018				
ii. Finance Committee - TBA				
iii. Regular Board Meeting - July 24, 2018				
iv. Governance Committee - TBA				
v. Board Training - October 12-14, 2018 at 8:00 am - 4:00 pm (Carver Policy)				
b) School Events				
Please refer to the calendar at www.lcps.org				
11. Adjournment				
Meeting was adjourned at 8:56 pm.				

**To Emphasize Hands-on Learning and Academic Success
Where Every Student is Known, Valued, and Loved**